



AGM held 13 June 2023 Lily Hill Park

### **Welcome from the Chair**

Richard Elsbury (RE) welcomed all members to the meeting

### **Attendees**

Iain Bell (IB)	Richard Elsbury (RE)	Helen Viner (HV)
Stuart Bell (SB)	Malcolm Hawkes (MH)	Michael J Norton (MN)
Hugh Barnard (HB)	Barbara Jerome (BJ)	Steve Forster (SF)
Colin Bird (CB)	Lynette Nunn (LN)	Michele Fox (MF)
Maggie Britt (MB)	Lissie Mitchell (LM)	Dinesh Raniga (DR)
Roger Britt (RB)	Jon Munday (JM)	
Paul Cooper (PC)	Trevor Scott (TS)	

### **Apologies**

Nicky Clothier, Neville Pike, Michael Byrne, Rose Byrne, Denis Crampton

### **Matter arising from 2022 AGM**

#### **1. First Aid courses.**

MF reported that she has completed a course and explained what the course involved. RB and MB volunteered to take enrol on a course. It was agreed that enrolment on courses should be staggered so that accreditation did not expire at the same time. MH (Treasurer) confirmed that money is available for First Aid courses.

There was discussion regarding the first aid box we currently hold.

The meeting was reminded that there is a form available, which members should have with them, to advise of any medical /need individuals may have

#### **Actions**

- MH will check contents and arrange for any replacements required
- Task leaders will ensure that the First Aid box is brought to all tasks (as currently) and that it is taken to the site.

- RB to recirculate the medical form

## 2. Office car

HV reported that she has measured the garage. A van would be too big and/or wide. She said initial research indicated that a SUV would be ideal, for example a VW Touran. This would provide better access to the back of the vehicle.

Consideration was given to purchasing a trailer. However, this was discounted due to space constraints in the garage and potential access issues at sites

HV also raised concerns that in the current car there is nothing to stop the equipment in the back of the car shooting forward in the event of an accident. It requires some kind of bulkhead fitting. All task leaders agreed with this assessment.

RE said that he was the legal owner of the current car, and that someone would have to take this on with a new car

MN volunteered the use of his Land Rover in emergencies.

The meeting agreed that taking everything into consideration, a new car should be purchased prior to the MOT due in October. MH confirmed funds are available

Outstanding issues: identify designated owner  
Insurance

### Actions

- **identify designated owner**
- **investigate insurance**
- **identify suitable vehicle (check progress at EGM on 4/7)**

## 3. Tool sharpening

The meeting was told that Dinesh had taken a bag of tools to the Ascot Shed where both he and HB volunteer. They were able to use the equipment there to sharpen and repair tools.

This has been very successful, and will be on-going on an occasional basis.

Thanks were proposed and agreed to all involved

### Action

- **DR/HB to continue as above**

## Previous meeting

The minutes of the 2022 AGM were accepted. Proposed by Lynette Nunn, seconded by Jon Munday

## Chairs review of the year

RE reported that the turnout for tasks was approaching 20 per week. The Rangers were always pleased with our work and provided positive feedback. We have developed as a group able to manage ourselves and invariably meet and often exceed expectations.

## Financial Report

A copy of the income and expenditure report for the year to 31 March 2023 is appended to this document. Please see this for detailed figures. We are currently in surplus and have £10k in the bank. MH will investigate whether we are able to achieve a better rate of interest. MH reported that we have been on a fixed 5 year payment rate for our work for BFC. This is now coming to an end and he is hopeful of negotiating a more beneficial rate going forward.

Thanks to PC for auditing the accounts

### **Officers of BCV**

Both RE (Chair) and RB (Secretary) said that they were looking to take more backward roles in the future. Potentially looking at deputies for these posts.

All were reminded that brief job descriptions for all posts are held on the website.

It was agreed that to allow all to have an opportunity to consider roles, an EGM would be held on 4 July to take this forward.

**HB volunteered to become a task leader. He will work alongside the current leaders to come up to speed.**

### **Action**

- **All members to review BCV officer job descriptions**
- **EGM 4 July**

### **Tools update**

Following the tools audit it was agreed that we currently have sufficient hand tools. Litter picks are always carried in the car and can be taken to the sites.

The work being undertaken with the assistance of the Ascot Shed has been of great help

### **Review of Parking sites for tasks**

MB said that there had been occasions recently when the information we had for parking may not have been the most appropriate or convenient. IB volunteered to review

### **Action**

**IB to review information re parking and investigate any useful updates**

**Items 11 and 12 dealt with under 9**

**Meeting adjourned at 13.30 pending EGM on 4 July**



